# Jardineros de Placitas Job Description - NOMINATING COMMITTEE CHAIR

# **BYLAWS REFERENCES:**

## Article V

Sec. 2: The officers shall be elected at the October meeting by the general membership for a term of one year. The Nominating Committee shall submit a slate of nominees at the September meeting. Additional nominations may be made from the floor at the October meeting.

### Article VII

- Sec. 1: The officers, the immediate Past-President, and the chairs of standing committees shall constitute the Board of Directors.
- Sec. 2: The Board of Directors shall supervise the affairs of the Club between its regular meetings and shall implement such policies and actions as directed by the membership. It shall make recommendations to the membership, and perform such other duties as specified in the Bylaws of the Club.
- Sec. 4: Meetings of the Board of Directors may be called at the discretion of the President or upon written request to the President by three members of the Board.
- Sec. 6: Vacancies in officer positions, except the President, shall be filled for the unexpired term by a majority vote of the Board of Directors from a slate presented by the Nominating Committee. The position of any member of the Board of Directors who moves from the Placitas area shall be declared vacant immediately.

### Article IX

- Sec. 1: There shall be the following Standing Committees: Benevolence, Community Service, Constitution and Bylaws, History, Refreshments, Membership, Nominating, Program, Website, and Yearbook.
- Sec. 8: A Nominating Committee consisting of five members shall be elected by the membership at the October meeting. The committee members shall select one of their number to serve as chair of the committee. This committee shall prepare a slate of officers to be presented to the members at the following September meeting. The committee shall also prepare and present at the September meeting a slate of members to serve on the Nominating Committee for the following year. If a vacancy among the officers occurs during the year, the Nominating Committee shall submit a slate of names for filling the vacancy to the Board of Directors.

updated September 2013